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Coronavirus: Current information and advices for business trips from the university management

Important note: Please check this website regularly. The development of the novel coronavirus SARS-CoV 2 is a dynamic process that can change on a daily basis. The novel coronavirus SARS-CoV-2 and the resulting infectious disease COVID-19 ("Corona virus induced disease") are currently spreading.

The Paderborn University has therefore taken certain precautionary measures and established regulations which, together with further information, are continuously updated on the website set up for this purpose.

- Business trips to risk areas defined by the Robert Koch Institute (RKI) are prohibited with immediate effect - even if they have already been approved. This also applies to transit travel through risk areas. Business trips that are nevertheless carried out are, among other things, not billable.
- Business trips that do not currently lead to risk areas will be approved, but the university management asks staff and university members to restrict travel activities in principle and, if possible, to postpone them.
- When travelling abroad, entry restrictions may apply in connection with the corona virus. It is therefore urgently recommended that you check the website of the Federal Foreign Office at https://www.auswaertiges-amt.de/de/ReiseUndSicherheit/reise-und-sicherheitshinweise before you start your journey.
- If an approved business trip is cancelled, all bookings must be cancelled as quickly as possible as part of the travel preparations in order to keep any remaining costs, which can be reimbursed from your travel budget in travel expense claims, to a minimum.

If you have any questions, please contact the travel expense center!