

Application for admission to Paderborn University as a visiting student pursuant to § 52, Para. 1 of the Higher Education Act (HG) for Winter Semester 2021/22

Personal information:

Surname, first name	<input type="text"/>		
Gender	<input type="text" value="Please select"/>		
Date of birth	<input type="text"/>		
Place of birth	<input type="text"/>		
Country of birth	<input type="text"/>		
Street, house no.	<input type="text"/>		
Postcode	<input type="text"/>		
Town/city	<input type="text"/>		
Federal state/county	<input type="text"/>		
1. Nationality	<input type="text"/>	2. Nationality	<input type="text"/>
E-mail	<input type="text"/>		

Information about your primary university

Name of primary university	<input type="text"/>
Degree programme/course	<input type="text"/>
Type of higher education institution	<input type="text" value="Please select"/>
Degree pursued	<input type="text"/>
Course start date (e.g. WS 16/17)	<input type="text"/>

Have you been enrolled as a student or admitted as a visiting student at Paderborn University in the past? If yes, please enter your matriculation number:

Matriculation no.	<input type="text"/>
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Which degree programme are most of the courses that you have chosen on?

Degree programme	<input type="text"/>
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I hereby wish to apply for admission to the following courses as a visiting student pursuant to § 52, Para. 1 of the HG:

Course no.	Course title	Degree programme/Faculty	Decision of lecturer/Dean*

The university may restrict admissions of visiting students in accordance with its Enrolment Regulations if, for example, it will not be able to guarantee the ability of enrolled students to study adequately unless it imposes this restriction.

The Central University Administration will reach a decision on access to the respective courses following consultation with the relevant lecturer and faculty (Dean's Office).

* I have obtained a decision on whether or not I may attend the courses listed above from the respective lecturer(s), as well as from the Dean's Office for the relevant faculty.

Please complete this form and submit it by post to Paderborn University's Registrar's Office at Warburger Str. 100, 33098 Paderborn, Germany by 30/09/2021 (cut-off date), together with the following documents:

- Copy of your valid ID card or passport (with identification number and Card Access Number (to the right of the expiry date) concealed)
- Certificate of enrolment from your primary university
- Confirmation from your primary university that it will not be offering the course(s) in question in Winter Semester 2021/22

If, once your application has been reviewed, you are approved for admission as a visiting student, you will receive an e-mail requesting payment of the €100 visiting student fee along with the relevant bank details. Proof of payment must then be submitted to the Registrar's Office by post or e-mail. Once payment of the fee has been confirmed, you will receive a certificate of admission by post.

I am aware that I will be admitted as a visiting student only if I have submitted all the required documents by the relevant deadline and have proven that I meet the requirements for entry.

I hereby confirm that I will set up a university account, including an e-mail address (university e-mail address), with the Information and Media Technologies Centre (IMT) immediately following my enrolment and that I will use this account and my university e-mail inbox actively and check it regularly for messages from the university.

Place, date

(Signature)

The legal basis for the collection of administrative data is § 48, Para. 1 of the North Rhine-Westphalia Higher Education Act ([HG NRW](#)) of 16 September 2014 (Official Gazette NRW (GV. NRW.), Page 547) in its current version in conjunction with Paderborn University's [Enrolment Regulations](#) dated 20 November 2020 (Official Bulletin (AM) 46.20) in the current version; for the collection of statistical data, the German Higher Education Statistics Act ([HStatG](#)) dated 02 November 1990 (German Federal Law Gazette (BGBl.) I, p. 2414) in its current version.

You can find information on the processing of personal data in compliance with data protection law online at: <https://www.uni-paderborn.de/universitaet/datenschutz/>

Enrolment rights

This form constitutes an application for enrolment within the meaning of § 1 of Paderborn University's Enrolment Regulations. It will be deemed to have been submitted in the appropriate form, and therefore fit to process, only where **all questions have been answered accurately and completely**. Furthermore, the completed questionnaire is a mandatory element of the enrolment procedure pursuant to § 5, Para. 3 (1) of the Enrolment Regulations.

Please complete this form online, print it out and send it to:

Universität Paderborn
Studierendensekretariat
Warburger Str. 100
33098 Paderborn, Germany

Please note: Should any further documents be required, these will be requested by e-mail. Please therefore make sure that you check your inbox.