



Information on the processing of personal data in connection with the electronic elections for the 55th Student Parliament and the directly elected student union bodies of the University of Paderborn, to be held from 17 to 24 June 2026, in accordance with Article 13 of the General Data Protection Regulation (GDPR)

[Version 1.0 dated 20 April 2026]

This privacy policy describes the processing of personal data in connection with the electronic elections taking place from 17 to 24 June 2026 for the 55th Student Parliament and the directly elected student council bodies of the University of Paderborn Student Union. In doing so, the Student Union of the University of Paderborn fulfils its information obligations under Article 13 of the EU General Data Protection Regulation (hereinafter: GDPR). With regard to the terms used below, such as 'personal data', 'processing', 'controller', etc., reference is made to the definitions in Article 4 of the GDPR.

1. Names and contact details

The University of Paderborn Student Union, a constituent body of the University of Paderborn with legal capacity, is responsible for the processing of personal data in connection with the electronic elections taking place from 17 to 24 June 2026 for the 55th Student Parliament and for the directly elected student council bodies of the University of Paderborn Student Union. It is represented by the General Student Committee (AStA), chaired by Mo Falke. The University of Paderborn is a body governed by public law with legal capacity, funded by the State of North Rhine-Westphalia. It is represented by the President Prof. Dr Matthias Bauer.

1.1 Contact details of the data controllers

Student Body of the University of Paderborn
Represented by the AStA of the University of Paderborn
Warburger Str. 100
33098 Paderborn
Web: <https://www.uni-paderborn.de>

1.2 Contact persons for the online elections taking place from 17 to 24 June 2026 for the 55th Student Parliament and the directly elected student council bodies of the University of Paderborn

Election Committee for the election of the 55th Student Parliament:
Svenja Kronsbein, Laura-Sophie Belitz, Markus Wienkemeier
Email: wahlleitung@stupa.upb.de
Website: <https://stupa.uni-paderborn.de/wahlen/>

Election committees for the student councils of Cultural Studies, Economics, Natural Sciences, Mechanical and Electrical Engineering, Computer Science and Mathematics; see the election notice.
Available at: <https://asta.uni-paderborn.de/hochschulpolitik/fachschaftsraete/>



1.3 Contact details of the Data Protection Officer

You can contact the Data Protection Officer for the University of Paderborn Students' Union by post at the address of the data controller given above, or as follows:

Email: datenschutz@asta.uni-paderborn.de

Telephone: 05251 / 60 - 3177

Website: <https://asta.uni-paderborn.de/datenschutz>

2. Data categories, purposes and legal bases for the processing of personal data

As part of the electronic elections for the student body to be held from 17 to 24 June 2026 for the 55th Student Parliament and the directly elected student council bodies of the University of Paderborn, the Student Union shall, in accordance with Section 54 of the Higher Education Act of North Rhine-Westphalia (HG NRW) in conjunction with the Election Regulations of the Student Union of the University of Paderborn, process the following personal data in the following steps for the following purposes and on the following legal bases:

- Step 1: Election of the Election Committee by the Student Parliament
- Step 2: Public announcement of the Election Committee by the Student Parliament
- Step 3: Issuance of the election notice by the Election Committee and publication via notice board, by email to eligible voters and on the Student Parliament's website <https://stupa.uni-paderborn.de/wahlen/>
- Step 4: Compilation of the registers of eligible voters. Upon request by an eligible voter, the Election Committee checks, confirms and corrects their entry in the relevant register of eligible voters.
- Step 5: Review, approval and publication of the nominations by the Election Committee via notice board and on the Student Parliament's website at <https://stupa.uni-paderborn.de/wahlen/>
- Step 6: The University of Paderborn pseudonymises the electoral registers and forwards them in this form, together with the nominations, to the third-party service provider POLYAS GmbH, Marie-Calm-Str. 1-5, 34131 Kassel, for the purpose of preparing the electronic elections.
- Step 7: Conducting the electronic voting process. Registration and authentication take place via the university account on the University of Paderborn intranet at <https://serviceportal.uni-paderborn.de/> (= Centre for Information and Media Technologies (ZIM) at the University of Paderborn). From there, the eligible voter is directed via a secure link to the POLYAS online voting system to cast their vote. Voter authentication via the secure link is carried out using a script with the following parameters:
 - Hash: Unique identifier of the online election
 - Pin: Encrypted ID of the eligible voter
 - ttl: Unix timestamp of the time the election ends
 - sig: HMAC SHA-256 encryption using the election's shared secret as the key across all parameters
- Step 8: Determination of the election results and identification of the elected candidates by POLY-AS, followed by transmission to the election committee and the electoral board.
- Step 9: Election minutes.
- Step 10: Notification and announcement of the elected candidates by the Election Committee via notice board, email and on the Student Parliament website: <https://stupa.uni-paderborn.de/wahlen/>
- Step 11: Collection of declarations of acceptance of election by the Election Committee

The above steps are set out in Sections 1–23 of the electoral regulations for elections to the Student Parliament and to the directly elected student council bodies of the University of Paderborn. For in-person, telephone, written and electronic communication with the election committee, candidates, eligible voters and election officials, as well as for the verification of eligibility and voting rights by cross-referencing with the



registers of eligible voters, the following personal data is processed in the above-mentioned steps to comply with the requirements of the electoral regulations of the Student Parliament and for the directly elected student council bodies:

- First name and surname
- Gender (if applicable)
- Date of birth (if applicable)
- ZIM user ID
- ZIM password
- Staff ID
- Student ID number
- Address
- Email
- Faculty affiliation
- Affiliation with a nomination

Purpose of the above steps: To ensure the proper conduct of the electronic elections from 17 to 24 June 2026 for the 55th Student Parliament and for the directly elected student council bodies of the University of Paderborn student body, in accordance with Section 54 of the Higher Education Act of North Rhine-Westphalia (HG NRW) in conjunction with the electoral regulations for the election to the 55th Student Parliament and the directly elected student council bodies of the University of Paderborn. The election regulations can be viewed online at the following link: <https://stupa.uni-paderborn.de/satzungen-und-ordnungen/>
Rechtsgrundlagen der Datenverarbeitung: Art. 6 Abs. 1 UAbs. 1 lit. e), Abs. 3 i. V.m. § 3 Abs. 1 DSGVO NRW, § 54 HG NRW.

3. Recipients of personal data

Personal data processed by the Election Committee in connection with the election to the 55th Student Parliament and the directly elected student council bodies of the University of Paderborn, taking place from 17 to 24 June 2026, will not, as a general rule, be disclosed to third parties, subject to the data processing described below. In individual cases, this may take place on the basis of a statutory authorisation.

Within the University of Paderborn, personal data is only provided to those departments and staff members who are authorised to receive it and who require it to fulfil the aforementioned purpose(s). Otherwise, the recipients of the data are exclusively members of the election committee, the student body, and, depending on the electoral law, the student union's election committee and the University of Paderborn's election committee. The third-party technical service provider POLYAS receives the electoral registers only in pseudonymised form on the basis of a contract in accordance with Article 28 DSGVO.

4. Transfer of personal data outside the EU

As a general rule, no personal data is transferred to countries outside the European Economic Area and associated countries (no 'third-country transfers').

5. Retention period for personal data

Personal data processed in connection with the election of members to the 55th Student Parliament, the student councils and the student representative bodies of the University of Paderborn, as described above, will generally be deleted as soon as it is no longer required for the purposes for which it was collected. The election documents will be retained at least until the conclusion of the next election.



6. Data subject rights

Data subjects may exercise the rights granted to them under the GDPR at any time; these are:

- the right to be informed as to whether and which personal data are being processed, in accordance with Article 15 of the GDPR and Section 12 of the DSG NRW
- the right to request the rectification or completion of the data in question in accordance with Article 16 GDPR;
- the right to have the relevant data erased in accordance with Article 17 GDPR, § 10 DSG NRW;
- the right to restrict the processing of the data in question in accordance with Article 18 GDPR.

7. Objection to the processing of personal data

You have the right to object at any time, on grounds relating to your particular situation, to the processing of your personal data carried out on the basis of Article 6(1)(e) of the GDPR, in accordance with Article 21 of the GDPR. The right to object under Article 21 of the GDPR does not apply to a public authority where there is an overriding public interest in the processing which outweighs the interests of the data subject, or where a legal provision requires the processing (Section 14 of the Data Protection Act of North Rhine-Westphalia). To exercise the right to object under Article 21 of the GDPR, simply send an email to:

datenschutz@asta.uni-paderborn.de

8. Right to complain

In addition to the rights set out above, data subjects have the right to lodge a complaint with the data protection supervisory authority (Article 77 of the GDPR) if they believe that the processing of their personal data infringes data protection requirements; for example, to the State Commissioner for Data Protection and Freedom of Information for North Rhine-Westphalia, who is responsible for the university, Kavalleriestr. 2-4, 40213 Düsseldorf, telephone: 0211/38424-0, email: poststelle@ldi.nrw.de

9. Validity of the Privacy Policy

The University of Paderborn reserves the right to amend this privacy policy in order to bring it into line with changes to relevant laws or regulations, or to better meet your needs. This privacy policy applies in the version most recently published by the University of Paderborn. Please therefore note the current version number of the privacy policy.

This English translation is provided for information purposes only and has no legal force. The German version is the only legally binding version and shall prevail in the event of any discrepancy.