



Information on the processing of personal data in connection with the electronic elections to the Senate and the Faculty Councils of the faculties of the University of Paderborn from 17 to 24 June 2026, in accordance with Article 13 of the General Data Protection Regulation (GDPR)

[Version 1.0 dated 20 April 2026]

This privacy policy describes the processing of personal data in connection with the electronic elections of members of the Student Union from 17 to 24 June 2026 to (a) the Senate and the Faculty Councils of the Faculties of (b) Cultural Studies, (c) Economics, (d) Natural Sciences, (e) Mechanical Engineering and (f) Electrical Engineering, Computer Science and Mathematics at the University of Paderborn. In doing so, the University of Paderborn fulfils its information obligations under Article 13 of the EU General Data Protection Regulation (hereinafter: GDPR). With regard to the terms used below, such as 'personal data', 'processing', 'controller', etc., reference is made to the definitions in Article 4 of the GDPR.

1. Names and contact details

The University of Paderborn, a public-law body with legal capacity funded by the State of North Rhine-Westphalia, is responsible for the processing of personal data in connection with the electronic elections to be held from 17 to 24 June 2026 for (a) the Senate and (b–f) the Faculty Councils of the faculties. It is represented by the President, Prof. Dr Matthias Bauer.

1.1 Contact details of the data controller

University of Paderborn
Warburger Str. 100
33098 Paderborn
Telephone: 05251 / 60 – 0
Website: <https://www.uni-paderborn.de>

1.2 Contact person for the online elections taking place from 17 to 24 June 2026 for (a) the Senate and (b–f) the Faculty Councils of the faculties

Election Committee, represented by the Election Office:
Michaela Müller, Dept. 2 /2.4, Room B 3.246
Telephone: 05251 / 60 -1831
Email: Wahlamt@zv.uni-paderborn.de
Website: <https://www.uni-paderborn.de/zv/2-4/wahlen>

1.3 Contact details of the Data Protection Officer

Contact: University of Paderborn's Data Protection Officer by post at the address of the data controller given above, or as follows:
Email: datenschutz@uni-paderborn.de
Telephone: 05251 / 60 – 4444
Web: <https://www.uni-paderborn.de/datenschutz/>



2. Data categories, purposes and legal bases for the processing of personal data

In connection with the electronic elections in the student status group taking place from 17 to 24 June 2026 for (a) the Senate and (b–f) the Faculty Councils, the University of Paderborn will process the following personal data for the following purposes and on the following legal grounds:

- Step 1: Appointment of the Election Committee by the Executive Board
- Step 2: Public announcement by the Election Committee
- Step 3: Issuance of the election notice by the Election Committee and publication via notice board, by email to those eligible to vote, and on the University of Paderborn website at <https://www.uni-paderborn.de/zv/2-4/wahlen>
- Step 4: Compilation of the registers of those eligible to vote. Upon request by a person eligible to vote, the Electoral Committee shall check, confirm and correct their entry in the relevant register of voters.
- Step 5: Verification, approval and publication of the nominations by the Electoral Committee via notice board and on the University of Paderborn website at <https://www.uni-paderborn.de/zv/2-4/wahlen>
- Step 6: The University of Paderborn pseudonymises the electoral registers and forwards them in this form, together with the nominations, to the third-party service provider POLYAS GmbH, Marie-Calm-Str. 1-5, 34131 Kassel, for the purpose of preparing the electronic election.
- Step 7: Casting the electronic vote. Registration and authentication take place via the university account on the University of Paderborn intranet at <https://serviceportal.uni-paderborn.de/> (= Centre for Information and Media Technologies (ZIM) at the University of Paderborn). From there, the eligible voter is directed via a SecureLink to the POLYAS online voting system to cast their vote. Voter authentication via SecureLink is carried out using a script with the following parameters:
 - Hash: Unique identifier of the online vote
 - Pin: Encrypted ID of the eligible voter
 - ttl: Unix timestamp of the time the voter casts their vote
 - Sig: HMAC SHA-256 encryption using the election's shared secret as the key across all parameters
- Step 8: Determination of the election results and identification of the elected candidates by POLYAS, followed by transmission to the election committee.
- Step 9: Election record
- Step 10: Notification and announcement of the elected candidates by the Election Committee via email, notice board and on the University of Paderborn website at <https://www.uni-paderborn.de/zv/2-4/wahlen>
- Step 11: Collection of declarations of acceptance of the election by the Election Office.

The above steps are set out in Sections 1–23 of the electoral regulations for elections to (a) the Senate and (b–f) the Faculty Councils of the faculties at the University of Paderborn. For personal, telephone, written and electronic communication with the electoral committee, candidates, eligible voters and election officials, as well as for the verification of eligibility and voting rights by cross-referencing with the registers of eligible voters, the following personal data is processed within the University of Paderborn:

- First name and surname
- Gender (if applicable)
- Date of birth (if applicable)
- ZIM user ID
- ZIM password
- Staff ID
- Student ID number



- Address
- Email
- Faculty affiliation
- Affiliation with a nomination

Purpose of the above steps: To ensure the proper conduct of the electronic elections from 17 to 24 June 2026 for (a) the Senate and (b–f) the Faculty Councils of the faculties at the University of Paderborn. The election regulations can be viewed online at the following link:

<https://www.uni-paderborn.de/zv/2-4/wahlen/ordnungen>

Legal basis for data processing:

Article 6(1)(e) of the GDPR in conjunction with Section 13 of the Higher Education Act of North Rhine-Westphalia and in conjunction with the electoral regulations for elections to the Senate and the Faculty Councils of the University of Paderborn.

3. Recipients of personal data

Personal data processed by the University of Paderborn in connection with the electronic elections taking place from 17 to 24 June 2026 for (a) the Senate and (b–f) the Faculty Councils is, in principle, not disclosed by the University of Paderborn to third parties, subject to the data processing described below. In individual cases, data may be transferred on the basis of a statutory authorisation.

Within the University of Paderborn, personal data is only provided to those departments and staff members who are authorised to receive it and who require it to fulfil the aforementioned purpose(s).

Otherwise, the recipients of the data are exclusively members of the Election Committee and the Election Office at the University of Paderborn. The third-party technical service provider POLYAS receives the electoral registers only in pseudonymised form, on the basis of a contract in accordance with Article 28 of the GDPR.

4. Transfer of personal data outside the EU

As a general rule, no personal data is transferred to countries outside the European Economic Area and associated countries (no 'third-country transfers').

5. Retention period for personal data

Personal data processed by the University of Paderborn as described above in connection with the electronic elections for (a) the Senate and (b–f) the Faculty Councils, taking place from 17 to 24 June 2026, will generally be deleted as soon as it is no longer required for the purposes for which it was collected. In accordance with Section 22 of the electoral regulations for elections to the Senate and the Faculty Councils, election documents shall be retained at least until the conclusion of the next election.

6. Data subject rights

Data subjects may exercise the rights granted to them under the GDPR at any time; these are:

- the right to be informed as to whether and which personal data are being processed, in accordance with Article 15 of the GDPR and Section 12 of the DSG NRW



- the right to request the rectification or completion of the data in question in accordance with Article 16 GDPR;
- the right to have the relevant data erased in accordance with Article 17 GDPR, § 10 DSG NRW;
- the right to restrict the processing of the data in question in accordance with Article 18 GDPR.

7. Objection to the processing of personal data

You have the right to object at any time, on grounds relating to your particular situation, to the processing of your personal data carried out on the basis of Article 6(1)(e) of the GDPR, in accordance with Article 21 of the GDPR. The right to object under Article 21 of the GDPR does not apply to a public authority where there is an overriding public interest in the processing which outweighs the interests of the data subject, or where a legal provision requires the processing (Section 14 of the Data Protection Act of North Rhine-Westphalia). To exercise the right to object under Article 21 of the GDPR, simply send an email to:

Wahlamt@zv.uni-paderborn.de or datenschutz@uni-paderborn.de.

8. Right to complain

In addition to the rights mentioned above, you have the right to lodge a complaint with the data protection supervisory authority (Art. 77 GDPR), if, in your opinion, the processing of the personal data in question contravenes data protection requirements; for example, to the State Commissioner for Data Protection and Freedom of Information in North Rhine-Westphalia, who is responsible for the university, Kavalleriestr. 2-4, 40213 Düsseldorf, Telephone: 0211/38424-0, e-mail: poststelle@ldi.nrw.de

9. Validity of the Privacy Policy

The University of Paderborn reserves the right to amend this privacy policy in order to bring it into line with changes to relevant laws or regulations, or to better meet your needs. This privacy policy applies in the version most recently published by the University of Paderborn. Please therefore note the current version number of the privacy policy.

This English translation is provided for information purposes only and has no legal force. The German version is the only legally binding version and shall prevail in the event of any discrepancy.