

ENROLLMENT INFORMATION FOR SUMMER SEMESTER 2026

PLEASE READ THIS INFORMATION CAREFULLY!

→ Enrollment deadline and procedure

- **Enrollment period:** 1 February to 23 April 2026. The enrollment will be possible until 23 April, but please try to complete your enrollment by 31 March so that you can take part in the orientation phase and avoid problems with course registration. An extension of the deadline for enrolment won't be possible!
Orientation for new students: 06 April to 10 April 2026
Start of lecture period: 13 April 2026
- In order to enrol, please pay the semester fees and send the complete set of documents listed on the acceptance letter in PDF format by e-mail to: io.registration@zv.upb.de. The university needs to receive an electronic notification from a German statutory health insurance provider stating that you fulfil the legal requirements for enrollment at a German university! Please check the information provided by the university on student health insurance!
- More information regarding the enrollment and the enrollment application form are provided under the following link: <https://www.uni-paderborn.de/en/studies/international-office/degree-students/formalities-and-services/immatriculation>
- **Alternatively**, you can also send your documents by post to Paderborn University, International Office, Warburger Straße 100, 33098 Paderborn, Germany.

→ Semester fees and payment procedure

- Please transfer the compulsory administrative fees of **€325.50** for student services and the semester ticket for public transportation to the bank account of Paderborn University.
- To avoiding administrative difficulties, the **exact amount requested** has to be transferred to the account of Paderborn University, **stating your matriculation number** (see subject line of acceptance letter).
- For administrative reasons, don't transfer the fees before 1 February 2026; the payment has to be transferred to the university account until 23 April 2026 at the latest.
- Bank details: Account holder: Universität Paderborn; Bank: Sparkasse Paderborn-Detmold; IBAN: DE74 4765 0130 1010 0376 93; BIC: WELADE3LXXX

→ Information for German Embassies and APS

- Enrolled students can switch to Paderborn University's campus at any time and begin their studies. Even if participation in classes should no longer be possible, early arrival in Paderborn for the purpose of searching for accommodation and cultural integration is strongly recommended.
- Students at Paderborn University are not obliged to register for lectures or to attend classes in order to maintain their status as a registered student.