

Application Procedure Welcome Courses
German Language Courses for Asylum Seekers
(As of: June 2016)

The University of Paderborn offers a German language course, which is designed especially for asylum seekers. The course is free of charge and the next intake will presumably start on July 25, 2016. If you are interested, please find detailed information below:

I. Requirements to apply for the course under consideration of immigration laws:

1. „Bescheinigung über die Meldung als Asylsuchender“ [Proof of registration as an asylum seeker] (BüMa) or „Aufenthalts-gestattung“ [preliminary residence permit]
2. „Zuweisungsbescheid“ [proof of allocation] to the district of Paderborn
3. Citizenship of a country of origin that has been declared as „not safe“ (Syria, Eritrea, Iraq, Iran).
4. Proof of identity (passport, certificate of birth or similar)
5. No previous German language skills (courses start on level A1 and A2 CEFR). Applicants who fulfill the above mentioned requirements, but already have German language skills, can apply for our regular DSH courses, but they should mark their application with the comment „Special Procedure Asylum Seekers“.
6. Proof about entrance qualification to German universities (e.g. secondary school certificate, university documents). Please submit originals or officially certified copies (if available; otherwise see below).

Please note: In case you are no longer in possession of your educational documents which are needed prove your university entrance qualification, you can submit also other certificates (e.g. student ID, mark sheets), if it is plausible that your documents have been lost through no fault of your own. If you cannot submit any documents at all, please list up your educational background (secondary school, university) as detailed as possible. In addition, the university may invite you to a test or personal interview in order to verify the plausibility of your statements.

II. Application procedure:

1. Download of „Application Form for Admission to Studies“ on the website of the International Office:
 - o German: http://www.uni-paderborn.de/fileadmin/zv/2-1/download/incoming_degree/AntragdeutschInternet.pdf
 - o English: http://www.uni-paderborn.de/fileadmin/zv/2-1/download/incoming_degree/AntragenglischInternet.pdfYou can also pick up a hard copy at the International Office of the University of Paderborn.
2. Fill out the form (important: up-to-date + legible email address and/or mobile number).
3. Add educational documents acquired in your home country (secondary school certificate, if possible university documents). If not available, please see the respective information above.
4. If your documents have been issued in a language other than German, English or French, a translation is required as well.
7. Add a copy of your „Bescheinigung über die Meldung als Asylsuchender“ [Proof of registration as an asylum seeker] (BüMa) or „Aufenthalts-gestattung“ [preliminary residence permit].
5. Put your documents into an envelope, which has - clearly visibly - been marked with the comment **“Welcome Course“**.
6. Submit your application personally or by regular mail to the International Office. Applications will be considered in the order of their arrival.

III. Contact:

Universität Paderborn
International Office
Hotline: 05251-60-1818

Mail: io-info@zv.uni-paderborn.de

Please note our office hours for personal consultation:

<https://www.uni-paderborn.de/en/studium/international-office/degree-students/beratung/>