



CALL FOR PROPOSALS (F)

POSTDOC-SCHOLARSHIPS 2022

FOR YOUNG FEMALE SCIENTISTS

DEADLINE | 15 SEPTEMBER 2022

The University Executive Board announces postdoctoral fellowships to support young female scientists. The aim of the program is to enable talented young female scientists to pursue a successful career in research and teaching after completing their doctorate.

The funding offer consists of two funding lines

Funding line 1: Scholarship as start-up funding in the postdoc phase

Funding line 2: Scholarship as a final scholarship for the completion of the habilitation

The conditions of funding and further information can be found on the website of the Committee for Research and Junior Academics.

We are looking forward to your application!



Contact in Department 2:

Dr. Anke Backer, Fon: 05251 60-2563

e-mail: backer@zv.upb.de

Katharina Patz, Fon: 05251 60-5216

e-mail: katharina.patz@zv.upb.de

CALL FOR PROPOSALS POSTDOC-SCHOLARSHIPS FOR YOUNG FEMALE SCIENTISTS PADERBORN UNIVERSITY – 2022

The University Executive Board awards a postdoc grant to support female junior scientists and academics. The aim of the programme is to enable talented women scholars and researchers to pursue a successful career in research and teaching after completing their doctorate.

The grant offer comprises two funding lines:

Funding Line 1

Application for the grant in the form of bridge financing / start-up financing in the postdoc phase.

Applications are open to female junior scientists and academics who are pursuing a leadership position in academia or science and who want to conduct a research project in cooperation with scholars and scientists at Paderborn University and raise external, third-party funding in this connection. The grant holder can undertake teaching duties in her field of research (two weekly hours per semester).

Funding Line 2

Application for the grant in the form of a degree completion grant. Female junior scientists and academics are eligible to apply if they are pursuing a leadership position in academia or science and want to use the funds as a degree completion grant for the purpose of completing a habilitation.

The duration of the funding period is **18 months**. The amount of the grant is **2,400 EUR** per month (plus a child allowance, if eligible).

The decision on the awarding of scholarships is made by the Executive Board on the recommendation of the Committee for Research and Junior Academics.

Applications can only be submitted by young female scientists themselves.

The application consists of the following documents:

1. The application consists of the following documents: CV, including comprehensive information on the applicant's academic career and key areas of research
2. Doctoral degree certificate incl. grades
3. List of publications
4. Information on the research project/habilitation (max. 10 pages)
 - generally comprehensible brief description (max. 15 lines)
 - Description of the current state of research; task definition and own preparatory work for the proposed project; timetable and description of the research goal to be achieved during the funding period.
5. If applicable, information on the assumption of individual courses of the respective faculty in the scope of 2 semester hours per week (funding line I).
6. A letter of reference from the supervising university professor and an expert opinion from an external academic from the narrow subject area of the research project/habilitation.
7. Digital reprints of the applicant's most important published papers (max. five) - if available
8. A digital version of the dissertation should be available upon request at short notice.
9. Commitment by the respective faculty to use the infrastructure

10. Declaration of consent to data processing (originally signed by the applicant)

Applications must be submitted to the Head Office of the Committee for Research and Junior Academics, Ms. Patz, Department 2/2.2, in electronic form as **one single complete PDF file**.

For more information, please refer to the Guidelines for Postdoc-Scholarships at Paderborn University: <https://www.uni-paderborn.de/en/research/fk>.

Application deadline: 15 September 2022	Start of Grant funding: 1 December 2022
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Applications can be submitted in German or English. Late or incomplete application documents will not be considered.

Contact Administration Department 2:

Dr. Anke Backer, phone: +49 (0) 5251 60-2563, e-mail: anke.backer@zv.upb.de

Ms. Katharina Patz, phone: +49 (0) 5251 60-5216, e-mail: katharina.patz@zv.upb.de

Guidelines for Postdoc-Scholarships **(dated 19-07-2022)**

I. General Information

At least one postdoc grant can be awarded each year to support and promote female junior scientists and academics. With this grant programme, the University Executive Board aims to enable talented women scholars and researchers to pursue a successful career in research and teaching after completing their doctorate.

The grant offer comprises two funding lines:

Funding Line 1

Application for the grant in the form of bridge financing / third-party start-up financing in the postdoc phase. The grant holder can undertake teaching duties in her field of research (two weekly hours per semester).

Funding Line 2

Application for the grant in the form of a degree completion grant for the purpose of completing a habilitation.

The decision to award the grant is taken by the Executive Board upon the recommendation of the Committee for Research and Junior Academics.

The duration of the funding period is generally 18 months. The approval of the grant is subject to the proviso that appropriate budget funds are available for the grant period. The financial support is provided in the form of a grant. There is no entitlement to this grant.

Furthermore, the holder of the grant may extend the maximum funding period by up to 12 months if she lives with her child/children in a household at the time the grant period commences and if at least one child is under 12 years of age. This also applies if the first child is born during the scholarship period.

The application for the extension needs to be submitted 6 months before the end of the funding period.

Part-time grants can be awarded upon application in order to give the grant holder the opportunity to devote time, in addition to her academic work, to caring for her children or family members due to age or illness. The duration of the grant is extended in alignment with the reduction of the grant.

II. Reporting Obligations

After the end of the funding period, the grant holder is requested to submit a results report to the Research Committee on the current status of the funded research project or submitted habilitation and to present the future prospects and outlook.

III. Eligibility to Apply

Female junior scientists and academics who have completed their doctoral degree studies with the “*magna cum laude*” level of distinction or higher are eligible to apply. The intended research project must be conducted in cooperation with other women scientists and scientists at Paderborn University (Funding Line 1).

IV. Amount of Grant

The grant is in the amount of **2,400 EURO** per month (maximum amount).

The grant holder shall receive a child allowance in the amount of a lump sum of 400 EUR/month if she has to support at least one child under 18 years of age. This amount is increased by 100 EUR per month for each additional child. If the spouse or civil partner of the grant holder *receives a grant or scholarship in accordance with these guidelines or receives funding or benefits in accordance with other regulations whose objectives correspond to those of statutory study/educational grants or these guidelines, the child allowance can only be granted to one parent (notification obligation)*. The child allowance is paid starting from the month in which the entitlement arises.

The grant holder must proactively inform the University about benefits she receives under the German Federal Parental Allowance and Parental Leave Act (Bundeselterngeld- und Elternzeitgesetz) and the state laws on child-raising allowances; such benefits will be credited against the scholarship.

The financial support is provided in the form of a grant. There is no entitlement to this grant.

Any taxes related to the grant/scholarship are the responsibility of the scholarship holder. The scholarship holder is aware that the grant/scholarship provider is required to inform the tax authorities in accordance with the German Transaction Reporting Regulations (Mitteilungsverordnung, last amended 23-09-2021).

The grant is financed from the Fund for Financing Research Project Measures.

Receiving the grant does not establish an employment relationship; it does not constitute remuneration within the meaning of the German Social Security Code (Sozialgesetzbuch).

V. Gainful Employment

Gainful employment in addition to the postdoc grant is only permitted if it is carried out outside the Paderborn University. Gainful employment must be reported unsolicited. The progress of the research project/habilitation may not be negatively influenced by the gainful employment.

VI. Application Modalities

The call for applications for the grant is issued by the Paderborn University Committee for Research and Junior Academics and is announced on a university-wide level. The application must be submitted to the Committee's Head Office, Department 2.2, in electronic form.

The description of the research project or habilitation must be readily understandable and concise. The application may be written and submitted in either German or English.

If an application is written and submitted in English, the applicant is expected to make an effort to learn (more of) the German language for the purposes of better integration. The application should not exceed 10 pages. Please indicate if you have applied for the grant before and this is a repeated application.

Applications that do not meet the formal requirements will not be considered.

VII. Application Requirements

As a rule, applications must be submitted in September of the respective year (please note the current deadline for submissions) to the Committee's Head Office, Department 2.2, in electronic form.

Please structure your application as follows:

1. The application consists of the following documents: CV, including comprehensive information on the applicant's academic career and key areas of research
2. Doctoral degree certificate incl. grades
3. List of publications
4. Information on the research project/habilitation (max. 10 pages)
 - generally comprehensible brief description (max. 15 lines)
 - Description of the current state of research; task definition and own preparatory work for the proposed project; timetable and description of the research goal to be achieved during the funding period.
5. If applicable, information on the assumption of individual courses of the respective faculty in the scope of 2 semester hours per week (funding line I).
6. A letter of reference from the supervising university professor and an expert opinion from an external academic from the narrow subject area of the research project/habilitation.
7. Digital reprints of the applicant's most important published papers (max. five) - if available
8. A digital version of the dissertation should be available upon request at short notice.
9. Commitment by the respective faculty to use the infrastructure
10. Declaration of consent to data processing (originally signed by the applicant)

VIII. Funding conditions

Acceptance of the funding obliges the scholarship-holder to,

- comply with the guidelines and procedures for safeguarding good scientific practice at the Paderborn University,
- comply with the guidelines on stating affiliations in scientific publications at the Paderborn University,



- include a reference to the funding by the Postdoc-Scholarship of the Paderborn University in scientific publications which are produced during the funding period,
- inform the Committee's Head Office, Department 2.2, if a professional perspective or a follow-up project has arisen from the supported research work.
- Furthermore, the scholarship-holder agrees to participate in evaluation measures.

IX. Revocation of the Grant Award Notice

- 1.) The grant award notice may be revoked in whole or in part at any time, even with retroactive effect, if it becomes evident that the grant holder has not made the necessary efforts to achieve the purpose of the grant and is responsible for those circumstances.
- 2.) If the grant holder postpones or suspends her academic project, she must immediately notify Paderborn University. Payment of the scholarship will then be revoked with effect from the time of the postponement or suspension.
- 3.) The grant may be revoked in whole or in part with retroactive effect if the grant holder
 - a) has obtained the grant by providing inaccurate or incomplete information or has not communicated any subsequent changes that would invalidate the requirements of the grant;
 - b) has not complied with reporting obligations specified in Section II or has not complied with them on time.
- 4.) If the grant is revoked with retroactive effect, the scholarship must be repaid in accordance with the extent of the revocation.
- 5.) The approval of the grant award is subject to the proviso of the grounds for revocation specified in points 1 - 3.
The right of revocation must be attached to the grant award notice.
- 6.) The Executive Board decides on the revocation upon the recommendation of the Committee for Research and Junior Academics. The grant holder is given the opportunity to make a statement beforehand.

X. Framework Guidelines on Grant Awards at Paderborn University

The Framework Guidelines on Grant Awards at Paderborn University applies in its currently valid version, complementary in those areas in which no more specific requirements are made in this guideline.

Information on the processing of your personal data within the scope of the award of postdoctoral scholarships pursuant to Article 13 of the General Data Protection Regulation (GDPR)

This data protection notice describes how your personal data is processed within the scope of the award of postdoctoral scholarships by Paderborn University. By issuing this data protection notice, Paderborn University is complying with its duty to provide information pursuant to Article 13 of the EU General Data Protection Regulation (GDPR). With regard to the terms used in the following, e.g. “personal data”, “processing”, “controller” etc., please refer to the definitions in Article 4 of the GDPR.

1. Names and contact details

The entity responsible for processing your personal data within the scope of the award of postdoctoral scholarships is Paderborn University, a legal corporation under public law funded by the German state of North Rhine-Westphalia. Paderborn University is represented by the President.

1.1 Contact details of the Controller

Paderborn University
Warburger Str. 100
33098 Paderborn, Germany
Tel.: +49 5251 60-0

Website: <https://www.uni-paderborn.de>

1.2 Contact details of the Data Protection Officer

The Data Protection Officer of Paderborn University can be contacted at the Controller’s postal address specified above or using the following contact details:

E-mail: datenschutz@uni-paderborn.de
Tel.: +49 5251 60-4444
Website: <https://www.uni-paderborn.de/datenschutz/>

2. Data categories, purposes and legal bases with regard to the processing of your personal data

Within the scope of postdoctoral scholarships, Paderborn University will process your personal data as follows for the following purposes and in line with the legal bases listed below:

I. Application, selection and administration

- Name (first name and surname), including name affixes (e.g. post-nominals, any title(s))
- Contact details
- Date of birth
- Nationality
- Faculty
- Curriculum vitae
- PhD certificate including transcript of grades
- List of publications
- Information about the research project / postdoctoral dissertation/project
- Information about integration into the curricula and teaching programme of the faculty if relevant
- Supervising lecturer’s assessment and an assessment by an external academic from the immediate research area of the research project/habilitation.
- Digital reprints of the most important publications

- Digital copy of the dissertation on request
Confirmation from the relevant faculty for use of infrastructure

II. Additional data for scholarship administration

- Bank details
- Tax data (tax ID no. and name of competent tax office)
- Marital status (age and number of children, where applicable)
- Where applicable, data on children (birth certificate, parental allowance notice)

III. Additional data for enquiries and advice

- Name (first name and surname), including name affixes (e.g. post-nominals, any title(s))
- E-mail address(es)
- Tel. no./nos
- Faculty, institute, department
- Any other personal data that may result from enquiries and advice

IV. Taking and publication of photographs and publication of data

- Taking and publication of photographs and, where applicable, publication of first name and surname, as well as other personal data (title of the research project/habilitation, faculty and funding period) on the Paderborn University website and in Paderborn University press releases
- Where relevant, publication on Paderborn University's official social media channels such as Facebook, Instagram, Twitter and You Tube to the extent described above.

V. Statistical analysis

- Anonymised data from I

The purpose of processing your personal data is to conduct the postdoctoral scholarship selection process and, if selected, to award you a postdoctoral scholarship (including administration); postdoctoral scholarships are awarded for research purposes and to support and promote early-career researchers and junior academics.

The legal basis for processing your personal data within the scope of the application process, advice given, and in the event of publication (name and/or photograph etc.) is provided by your consent pursuant to Article 6, Para. 1 (1) a) of the GDPDR; if applicable Article 9, Para. 2 a) of the GDPDR, provided that the subject of this data processing is sensitive data (for example, health-related data in a CV).

The processing of your personal data within the scope of scholarship administration and for statistical analyses, for example, is necessary for the performance of tasks by Paderborn University in the public interest. The legal basis is Article 6, Para. 1 (1) e), Para. 3 b) of the GDPR in conjunction with § 3, Para. 1 of the North Rhine-Westphalia Data Protection Act (DSG NRW) in conjunction with § 3, Para. 1 of the North Rhine-Westphalia Higher Education Act (HG NRW) in conjunction with the university's Framework Guidelines on the Award of Postdoctoral Scholarships; where applicable, Article 9, Para. 2 a) of the GDPR, where sensitive data is (has) to be taken into account.

With regard to scholarship payments, Paderborn University is also legally obliged to transmit personal data provided by you to the competent tax authority as part of a tax disclosure report. The legal basis for this is Article 6, Para. 1 (1) c), Para. 3 b) of the GDPR in conjunction with § 2, Para. 1 of the German Transaction Reporting Regulations (MV).

3. Transfer of your personal data

Your personal data, which will be processed by Paderborn University within the scope of the award of postdoctoral scholarships, will in principle not be transferred to any third parties without your consent and subject to the transmission of data described below.

In addition to the transmission of personal data to the competent tax authority as part of a tax disclosure report on postdoctoral scholarship payments, as already described under Section 2, in individual cases, data may also be transferred in compliance with a legal requirement, for example to law enforcement authorities for the purpose of investigating criminal offences, in accordance with the provisions of the German Code of Criminal Procedure (StPO). Where (technical) service providers have access to personal data, this access will be regulated on the basis of an arrangement pursuant to Article 28 of the GDPR. For data that is processed jointly with other data controllers, this joint processing will, where required, be regulated on the basis of an arrangement pursuant to Article 26 of the GDPR.

In principle, no personal data will be transferred to countries outside the European Economic Area (EEA) and associated countries (no “third country transfer”).

Important note if your personal data is made available online:

Please be aware that if your personal data is published online, it will be possible for any person worldwide to access this personal data – for example with the help of search engines (e.g. Google). It will thereby be possible for personality profiles to be created (profiling), by linking this data with other data about you that is available online. Your data may also be used in this way by third parties for other purposes beyond the control of Paderborn University. Search engine archiving functions (see e.g. www.archive.org) allow such data to be accessed even when the information has already been removed from or edited on the Paderborn University website. With the publication of your personal data online, data may also be transferred to countries outside the EU and may be stored and used there for unknown purposes. It may be the case that the relevant data protection laws or regulations, or the application of these, have a lower level of protection in the recipient country than in the EU and that you will not be able to assert your rights there.

4. Duration of storage of your personal data

If and to the extent that the processing of your personal data is based on your consent, your data will be stored only until you withdraw your consent, unless there is another legal basis for processing (Article 17, Para. 1 b) of the GDPR).

The personal data of applicants for postdoctoral scholarships whose application is not approved will be erased/destroyed in accordance with data protection law at the latest six months after the selection process has been completed.

The personal data of applicants for postdoctoral scholarships whose application is approved will be deleted or destroyed in accordance with data protection law one year after the end of the funding period.

Basic data concerning postdoctoral scholarship applicants, postdoctoral scholarship holders, faculty, postdoctoral project and details of the selection decision, as well as the final report required of the postdoctoral scholarship holders will be stored in Paderborn University’s records pertaining to scholarship awards for 10 years and then erased. Where appropriate, documents will be transferred to the University Archives and generally stored there indefinitely.

The personal data of postdoctoral scholarship holders pertaining to scholarship payments will be deleted/erased in accordance with data protection law 10 years after the end of the funding period.

5. Your rights as a data subject

As a data subject, you may assert the rights granted to you by the GDPR at any time; these are:

- The right to know if and what personal data concerning you is being processed, in accordance with Article 15 of the GDPR, § 12 of the DSG NRW
- The right to have any inaccurate personal data concerning you rectified or incomplete personal data completed, in accordance with Article 16 of the GDPR
- The right to have your personal data erased, in accordance with Article 17 of the GDPR, § 10 of the DSG NRW
- The right to restrict the processing of your data, in accordance with Article 18 of the GDPR

- The right to receive the personal data concerning you, in accordance with Article 20 of the GDPR

6. Right to withdraw your consent and to object to the processing of your personal data

Any consent that may have been granted can be revoked (withdrawn) in whole or in part at any time without providing a reason. The withdrawal of consent shall not affect the lawfulness of processing based on the consent before its withdrawal (Article 7 (3) GDPR). Consequently, Paderborn University will no longer be permitted to process your data on the basis of this consent in the future and must erase your personal data in accordance with data protection law, unless there is another legal basis for processing (Article 17, Para. 1 b) of the GDPR). If you wish to withdraw your consent in whole or in part, please contact the relevant contact person for the scholarship advertisement or send an e-mail stating the subject to: datenschutz@uni-paderborn.de. In the event that you withdraw your consent to the processing of your personal data during the postdoctoral scholarship application procedure, it will no longer be possible to consider you in the award process. In the event that you withdraw your consent to the publication of data about you, you will not be able to participate in the certificate award ceremony.

In accordance with Article 21 of the GDPR, you have the right to object, on grounds relating to your particular situation, at any time to the processing of personal data concerning you which is collected on the basis of Article 6, Para. 1 (1) (e) of the GDPR. The right to object pursuant to Article 21 GDPR vis-à-vis a public body does not apply if there is a compelling public interest for the processing that overrides the interests of the data subject or if a legal provision requires the processing (Article 14 DSGVO NRW). If you wish to exercise your right to object pursuant to Article 21 of the GDPR, please contact the relevant contact person for the scholarship advertisement or send an e-mail stating the subject to: datenschutz@uni-paderborn.de. In the event that you object to the processing of your personal data within the scope of scholarship administration, the postdoctoral scholarship for which you have applied may not be awarded or may no longer be awarded.

7. Right to lodge a complaint

In addition to the aforementioned rights, you also have the right to lodge a complaint with a data protection supervisory authority (Article 77 GDPR) if you believe that the processing of personal data relating to you infringes this regulation; for example, the complaint can be submitted to the state commissioner responsible for overseeing the university: Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen (State Commissioner for Data Protection and Freedom of Information in North Rhine-Westphalia), Kavalleriestr. 2-4, 40213 Düsseldorf, Germany; Tel.: +49 211 38424-0, e-mail: poststelle@ldi.nrw.de

8. Validity of the data protection notice

Paderborn University reserves the right to amend this data protection notice in order to revise it in compliance with any changes in relevant laws or regulations or to better serve your needs. The valid and applicable version of this data protection notice is the latest version published by Paderborn University. Please therefore note the current version number of the data protection notice.

Paderborn University
Division 2.2
Katharina Patz
Warburger Straße 100
33098 Paderborn, Germany

Declaration of Consent – Postdoctoral Scholarship at Paderborn University

First name and surname: _____

Date of birth: _____

Department/Faculty: _____

By signing this form,

- I hereby consent, pursuant to Article 6, Para. 1 (1) a) of the GDPR, to Paderborn University processing my personal data, as provided by me in my scholarship application and transmitted by me to Paderborn University, for the purpose of awarding a scholarship (including contact management). Where my information includes sensitive data according to Article 9, Para. 1 of the GDPR (e.g. health-related data in my curriculum vitae), I expressly consent, pursuant to Article 9, Para. 2 a) of the GDPR, to the processing of this data for the purpose of awarding a scholarship.
- I hereby consent, pursuant to Article 6, Para. 1 (1) a) of the GDPR, that in the event of a scholarship being awarded to me, Paderborn University will publish the following personal data about me within the scope of their PR:

(Selection optional):

Publication with and without photographs

- Taking photographs of me in connection with the award/certificate award ceremony and publication of these photographs on the Paderborn University website and in Paderborn University press releases.
- Publication of other information about me (first name and surname, including name affixes, faculty, details about the research project within the scope of the postdoctoral scholarship, funding period) with reference to the award/certificate award ceremony on the Paderborn University website and in Paderborn University press releases.
- Taking photographs of me in connection with the award/certificate award ceremony and publication of these photographs on official Paderborn University social media channels (Facebook, Instagram, Twitter and YouTube).
- Publication of other information about me (first name and surname, including name affixes, faculty, details about the research project within the scope of the postdoctoral scholarship, funding period) with reference to the award/certificate award ceremony on official Paderborn University social media channels (Facebook, Instagram, Twitter and YouTube).

By signing this form, I hereby confirm

- the accuracy and completeness of the information provided in my scholarship application and the authenticity of all data transmitted in both digital and paper form. I am aware that if any information is incorrect or inaccurate, funding may be revoked and any funds already received subject to repayment.
- that I have received and have read and understood the information sheet on the processing of my personal data pursuant to Article 13 of the GDPR within the scope of the award of postdoctoral scholarships.
- that I have read and accept Paderborn University's guidelines for awarding postdoctoral scholarships (Last changed: FK 13/07/2021).

Your consent to the processing of personal data in the above stages is voluntary. You have the right to withdraw your consent, in whole or in part, at any time, without giving a reason. The withdrawal of consent shall not affect the lawfulness of processing based on the consent before its withdrawal (Article 7 (3) GDPR). Consequently, your data will no longer be able to be processed on the basis of this consent in the future and your personal data must be erased, unless there is another legal basis for processing (Article 17, Para. 1 b) of the GDPR). If you wish to withdraw your consent in whole or in part, please contact the relevant contact person for the call for applications or send an e-mail to datenschutz@uni-paderborn.de.

Please note:

Without confirmation of the accuracy and completeness of the information provided and without a declaration of consent to the processing of your data, it will not be possible to consider your application in the award process for a postdoctoral scholarship. In the event that you withdraw your consent to the processing of your personal data during the scholarship application procedure, it will no longer be possible to consider you in the award process. In the event that you withdraw your consent to the publication of data about you, you will not be able to participate in the certificate award ceremony. There are no further consequences.

Important note if your personal data is made available online:

Please be aware that if your personal data is published online, it will be possible for any person worldwide to access this personal data – for example with the help of search engines (e.g. Google). It will thereby be possible for personality profiles to be created (profiling), by linking this data with other data about you that is available online. Your data may also be used in this way by third parties for other purposes beyond the control of Paderborn University. Search engine archiving functions (see e.g. www.archive.org) allow such data to be accessed even when the information has already been removed from or edited on the Paderborn University website. With the publication of your personal data online, data may also be transferred to countries outside the EU and may be stored and used there for unknown purposes. It may be the case that the relevant data protection laws or regulations, or the application of these, have a lower level of protection in the recipient country than in the EU and that you will not be able to assert your rights there.

Place, date _____

Signature of scholarship applicant _____