

## **Data protection notice for the award of prizes for outstanding theses**

This data protection notice describes how your personal data is processed within the scope of the award of prizes for outstanding theses at Paderborn University.

By issuing this data protection notice, Paderborn University is complying with its duty to provide information pursuant to Article 13 of the EU General Data Protection Regulation (EU GDPR). With regard to the terms used in the following, e.g. “personal data”, “processing”, “Controller” etc., please refer to the definitions in Article 4 of the EU GDPR.

### **(1) Information about the personal data we collect and process**

Within the scope of the application and selection process for the award of prizes for outstanding theses at Paderborn University, Paderborn University will collect the following personal data from you for the following purposes:

#### **I. For application, selection and administrative purposes**

- Name
- Contact details
- Faculty
- Copy of the submitted and graded thesis
- Two assessments from supervising/assessing university lecturers
- Copy of university entrance qualification and degree certificate
- Duration of studies
- Curriculum vitae
- Personal situation (e.g. parental leave, sickness, career path, information on the research area etc.)

#### **II. For budgeting and payment purposes**

- Bank details

#### **III. For statistical surveys**

- Anonymised data from I

#### **IV. For processing enquiries and the provision of advice**

- E-mail address and/or telephone number, and, where required, name
- Data needed to process the enquiry

### **(2) Legal bases**

The collection of personal data within the scope of the award of prizes for outstanding theses is based on the consent of the data subject, pursuant to Article 6, Para. 1 a) of the EU GDPR.

The legal basis for the processing of your personal data within the scope of the award of thesis prizes arises from Article 6, Para. 1 e) of the EU GDPR. Prizes for outstanding theses are awarded and prize money paid out accordingly within the scope of the University's remit.

### **(3) Sharing of data**

Paderborn University does not share any data with third parties. An exception to this is the publication of prize winners, provided they have given their consent to this.

The University Society is the funding body for prizes for outstanding theses. For the purpose of awarding prizes, the name, faculty, title and grade of the thesis of the prize winners will be shared with the University Society, provided the prize winners have given their consent to this.

In individual cases, data may also be shared with third parties in compliance with a legal requirement, for example with law enforcement authorities for the purpose of investigating criminal offences within the framework of the provisions of the German Code of Criminal Procedure (StPO).

Where technical service providers have access to personal data, this access will be regulated on the basis of an arrangement pursuant to Article 28 of the GDPR.

### **(4) Duration of processing/erasure of data**

Data on participants whose application is not approved will be erased or – if the data is in the form of paper documents – destroyed three months after the application process has been completed.

Basic data concerning the thesis prize applicants, faculty, thesis details and details on the selection decision will be stored in the selection committee's records for 10 years and then archived. All other data on prize winners whose application is approved will be erased/destroyed 1 year after the funding period has ended.

Data on participants pertaining to the payment of prize money will be erased/destroyed 10 years after the end of the funding period.

### **(5) Contact details**

The entity responsible for the award of the thesis prize (the "Controller") is Paderborn University, a legal corporation under public law funded by the German state of North Rhine-Westphalia. Paderborn University is represented by the President.

#### **Contact details of the Controller**

Paderborn University  
Warburger Straße 100  
33098 Paderborn, Germany  
Tel.: +49 5251 60-0  
[www.uni-paderborn.de](http://www.uni-paderborn.de)



### **Contact details of the Data Protection Officer**

The Data Protection Officer of Paderborn University can be contacted at the Controller's postal address specified above or using the following contact details:

E-mail: [datenschutz@uni-paderborn.de](mailto:datenschutz@uni-paderborn.de)  
Tel.: +49 5251 60-4444  
<http://www.uni-paderborn.de/datenschutz>

## **(6) Your rights as a data subject**

As a data subject, you may assert the rights granted to you by the EU GDPR at any time:

- The right to know if and what personal data concerning you is being processed (Article 15 of the GDPR)
- The right to have any inaccurate personal data concerning you rectified or incomplete personal data completed (Article 16 of the GDPR)
- The right to have your personal data erased (Article 17 of the GDPR)
- The right to obtain restriction of processing of your data (Article 18 of the GDPR)
- The right to object to the processing of your personal data in the future (Article 21 of the GDPR)

In addition to the aforementioned rights, you also have the right to lodge a complaint with a data protection supervisory authority (Article 77 of the GDPR); for example the State Commissioner for Data Protection and Freedom of Information in North Rhine-Westphalia, which is responsible for overseeing Paderborn University:

**Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen**  
Kavalleriestraße 2-4  
40213 Düsseldorf, Germany  
Tel.: +49 211 38424-0  
E-mail: [poststelle@ldi.nrw.de](mailto:poststelle@ldi.nrw.de)

## **(7) Validity of this data protection notice**

This data protection notice is currently valid and applicable; this version is dated 06/08/2020.

We reserve the right to update this data protection notice to ensure that it is consistently compliant with the latest legal, official and regulatory requirements. The further modification of our websites may also necessitate changes to this data protection notice. You can view and print out the current valid data protection notice at any time on our website at <http://www.uni-paderborn.de/forschung/fk/>.



To  
Paderborn University  
Division 2 / 2.2  
Ms Katharina Patz  
Warburger Straße 100  
33098 Paderborn, Germany

### **Declaration of Consent – Prizes for Outstanding Theses**

Surname, first name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Department/Faculty: \_\_\_\_\_

By signing this form,

- I hereby confirm the accuracy and completeness of the information provided by me and the authenticity of all supporting documents submitted in both digital and paper form. I am aware that if any of the information provided is incorrect or inaccurate, funding may be revoked and any funds already received subject to repayment.
- I hereby consent (pursuant to Article 6, Para. 1 a) of the GDPR) to the personal data provided by me being stored and processed. I have read and understood the data protection notice provided to me on the award of prizes for outstanding theses at Paderborn University.
- I hereby consent (pursuant to Article 6, Para. 1 a) of the GDPR) to the university publishing my name, details about my thesis and, where required, photographs in connection with the prize award ceremony in the event that a prize is awarded to me.
- I hereby consent (pursuant to Article 6, Para. 1 a) of the GDPR) to my name, faculty and the title and grade of my thesis being shared with the University Society as the funding body in the event that a thesis prize is awarded to me.

I have the right to withdraw my consent to my data being processed at any time, with effect for the future. This shall not affect the lawfulness of processing based on my consent before its withdrawal. My data will then be erased immediately and all documents submitted will be destroyed in compliance with data privacy and protection regulations. The data to be legally stored and retained within the scope of the university's duty to produce documentary proof shall not be affected by the erasure of personal data.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature of participant

## **Notes on the Declaration of Consent – Prizes for Outstanding Theses**

Without confirmation of the accuracy and completeness of the information provided and a declaration of consent to the processing of your data, it will not be possible to consider you in the award process for prizes for outstanding theses. There are no further consequences.

Your consent to the publication of personal data is voluntary. Lack of consent or the subsequent withdrawal of consent to data being published does not result in any disadvantages with regard to the award of prizes for outstanding theses.

Please also be aware that if your personal data is published online, it is possible for any person worldwide to access this personal data – for example with the help of search engines (e.g. Google). It will thereby be possible for personality profiles to be created (profiling), by linking this data with other data about you that is available online. Your data may also be used in this way for other purposes. Search engine archiving functions (see e.g. [www.archive.org](http://www.archive.org)) allow such data to be accessed even when the information has already been removed from or edited on the university's website.